The step-by-step instructions in this walkthrough provide a brief tour of the new Location Aware Printing feature in Windows® 7 (available in Windows 7 Professional or higher). These instructions assume that your computer is connected to at least two networks. If you don't have printer connections on both networks, you can select the built-in Microsoft XPS Document Writer in place of a physical printer to follow these instructions.

## To use Location Aware Printing

- 1. Click the **Start** menu, and then click **Devices and Printers**.
- 2. Under **Printers and Faxes**, click a printer to select it. In Figure 1, the HP LaserJet 2840 is selected.

Image: Control Panel + Handware and Sound + Devices and Printers +   •			
Add a device   Add a printer   See what's printing   Manage default printers   Print server properties   Remove device   Print server properties   Print server properties   Remove device   Remove devi	Control Panel + Hardware and Sound	Devices and Printers +	Search Devices and Printers
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	Fax HP Inklet CP1700 on dc-01 P Lacedet 2840 on dc-01 On dc-01	Microsoft XPS Document Writer	

## Figure 1. Devices and Printers

- 3. In the menu bar, click Manage Default Printers.
- 4. In the Manage Default Printers dialog box, shown in Figure 2, click **Change my default printer** when I change networks, specify which printer should be the default for each network, and then click **OK**:
  - a. In the **Select network** list, click a network.
  - b. In the **Select printer** list, click a printer to use as the default printer for that network.
  - c. Click **Add**.

elect <u>n</u> etwork	Select printer	
	◆ Add	
Network	Default printer	
corp.honeycutt.com	HP LaserJet 2840 on dc-01	
Home Network (connected)	Microsoft XPS Document Writer	
	Remove	

Figure 2. The Manage Default Printers dialog box